



HUMAN CAPITAL DEVELOPMENT CENTRE, OU

organizes
Recruitment Drive by Manchester Global Schools
on 1st May, 2026 at 9.30 am at e – Classroom, HCDC Office, CFRD Building,
OU Campus (<https://maps.app.goo.gl/n4mbGhcz3tpZcoTY8>)

Click here to register: <https://forms.gle/LZ4xAaYfFjA9iBzZ8>

Last Date for Registration: 30th April, 2026

Human Capital Development organizes Recruitment Drive for Manchester Global Schools on 1st May, 2026 at 9.30 am at e – Classroom, HCDC Office, CFRD Building, OU Campus (<https://maps.app.goo.gl/n4mbGhcz3tpZcoTY8>) for UG/PG students for various Job roles of 2025 and 2026 batch.

Job Titles:

1. Personal Secretary to the Principal / Director

Eligibility: Any Postgraduate

2. Specialist Support Teacher or Student's Mentor

Eligibility: Any Undergraduate/ Postgraduate

3. Subject Specialist

Eligibility: Any Undergraduate/ Postgraduate

4. Assistant Librarian

Eligibility: M.Lisc

5. Mathematics Support Teacher

Eligibility: M.Sc (Mathematics)

Recruitment Process:

- Introduction and presentation about the school
- Round 1: Subject assessment, along with preparation and submission of a lesson plan (Please choose one or two subjects of your choice and prepare)
- Round 2: Interview with Coordinators and HR

CTC: INR 3,60,000 per annum (based on role and expertise).

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Note: Candidates need to carry updated resume.

Sd/-

DIRECTOR, HCDC, OU